



## VIRTUAL ASSISTANT

### PERSONAL PROFILE

I am an experienced 2 year virtual assistant Email Marketing, Digital Marketer, E-commerce VA and Social Media Manager/Marketing seeking a full-time position in the field of social media and marketing communications, where I can apply my knowledge and skills for continuous improvement.

### WORK EXPERIENCE

#### E-commerce Virtual Assistant

Managing Online Services

April 2021- September 2022

- Account Management for Amazon and E-bay
- Inventory And Orders
- Product Listing
- Order Fulfillment
- Photo Editing
- Listing Management
- Product Research

### CONTACT ME AT

